



Barrier Free Walkway at First Street Beach

2010 HIGHLIGHTS

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Our Vision:

“Manistee will be the community of choice on the Northwest Michigan coastline with a strong, diversified economy providing opportunities for all...a city whose prosperity continues into the future.”

Our Purpose:

“The purpose of the Manistee City Council is to provide direction for the community on behalf of its citizens. The Council will achieve this through exemplary leadership, being accessible and approachable for all, upholding policy, ensuring financial stability, and providing citizens’ safety, economic opportunity and a better quality of life.”

Strategic Mission:

“To competitively position the City of Manistee as the community of choice and destination for businesses, industry, tourists and families.

Three Year Strategic Goals (SG#)

1. Economic Development & Jobs.
2. City Infrastructure.
3. Beaches, Parks & Recreational Areas.
4. Financial Stability & Continuous Improvement.
5. Intergovernmental Relationships.
6. Housing, Homelessness & Senior Citizens.



Freighter in River December 15, 2010

A Message from the City Manager...

2010 has been a year of many challenges. The new hope that was expressed in last year's Highlights was met with mixed reviews. The nation is showing some signs of recovery but we are also primed for the first double-dip recession in the past century. The Michigan economy has evolved, unfortunately, as predicted last year. The new Governor and Legislators will continue to be plagued with billion plus dollar deficits and slow sales taxes on goods; which has again the potential to reduce State Shared Revenue. As for State Shared Revenue, it will be interesting to see if the State's prediction holds true and revenue is not reduced. Realistically I do not see how that can happen. However, it is important to note the State did pass the fiscal year budget without further reductions in State Shared Revenue. Amidst the failing State economy this past year; the City's audit showed an increase to the General Fund Balance.

While the State struggled, Manistee moved forward this past year with numerous public infrastructure improvements. Construction projects dominated the summer of 2010 landscape which saw the completion of two major road reconstruction projects, the completion of the Jones Street CSO Project, the complete upgrade of the Arthur Street Launch Ramp, and the beginning of construction of the new Municipal Marina building. Next summer will be just as busy with the last of the State-mandated CSO Projects (Cedar, Bryant, and Tamarack) underway, as well as improvements to the First Street Douglas Park area. It will be a busy summer in 2011.

In closing I am continuously reminded that the new norm continues to require the City to do more with less and for our employees to take on additional responsibilities. I am forever grateful for all of their hard work and dedication to our home. The entire community should be proud of the accomplishments of 2010, what a year! I look forward to the challenges and opportunities of 2011.

Mitchell D. Deisch, City Manager

CONSTRUCTION

1. City listed in the fundable range for State Revolving Fund / Drinking Water Revolving Fund loans. Public Hearing conducted, Notice of Intent issued for the construction of the Jones Street combined sewer separation. Prior to construction, emergency repairs were made to the Jones Street outfall utilizing spray-roc. Construction project was put out for bids in April; neighborhood meeting held June 7; construction began June 28, 2010. Contract awarded to Central Michigan Contracting for \$1,470,002. An agreement was reached with Consumers Energy to place their utilities underground at a cost of \$177,542.60. City electrical contractor, Top Line to install new services for the six affected homes. Thirteen LED street lights were purchased from Robert Shaver Co. for \$43,186 and Top Line Electric was paid \$20,080 to install. Colored-stamped concrete sidewalks and other punch list items will be completed in the spring of 2011. **SG#2**
2. Arthur Street Launch Ramp improvements were approved in early 2009. Lengthy reviews by the State of Michigan and U.S. Army Corps of Engineers resulted in permits finally being issued in late February/early March 2010. Seng Crane & Excavating received the contract with a bid not to exceed amount of \$284,106.32, construction began in early June. Great Lakes Fishery Trust ribbon cutting held August 9, 2010. **SG#3**
3. Municipal Marina Building - Approved MDNR Grant in Aid Agreement for Phase II Improvements \$174,000. Remainder of financing to come from second Waterways grant of \$155,000; \$150,000 from MSDDA; Marina Enterprise Fund and Water and Sewer Fund. Out for bids in spring of 2010 and awarded to R. T. Cole of Cadillac for \$713,154; construction began June 7. Underground issues were discovered including a storm sewer, water main, slab docks, etc. that delayed the project and increased costs. Marina administration reduced slip rates and temporary shower facilities were brought in to compensate customers for the lack of facilities. Additional funds were required to relocate the utilities and reengineer the foundation with additional helical piles to support the building. Anticipated completion date is late spring of 2011. Project was

delayed again in early November due to the discovery of a partial jaw bone. Using ground penetrating radar Abonmarche identified several other “anomalies” or areas where the ground had a noticeably different density or composition. These areas were hand dug with the assistance of the Little River Band of Ottawa Indians. All of the anomalies were found to be manmade. SG#2 & #3



Marina Construction - December 7

4. Maple Street Bridge Electrical Updates - In 2006 the City received a \$500,000 grant from the federal government. Actual costs for Phase II electrical upgrades, not including approach work and tail lock replacement, was estimated at \$952,000. An additional application was made to the Michigan Local Bridge Improvement Fund Program; in November 2009 an additional grant in the amount of \$682,000 was approved; for a total of \$1,182,000, commits City to 5% construction costs, engineering fees and MDOT inspection costs (estimated at \$204,000). Executed an agreement with Hardesty & Hanover to

move forward with the project. Funds will be available in 2011-2012 or 2012-2013 State fiscal years. **SG#2**

5. Cedar Street Combined Sewer Overflow Project has been designed. Final plans were submitted to the State for permitting in October. City listed in fundable range for SRF/DWRF funding. Bids will be advertised in January with construction slated for summer 2011. **SG#2**
6. Category A - MDOT funds received for milling and resurfacing Veterans Oak Grove Drive and Glocheski Drive. Neighborhood meeting held May 4. Elmer's awarded the contract in the amount of \$424,111.98. Project was completed in July. In addition, part of this project includes MDOT funding of Monroe Street reconstruction. **SG#2**
7. Small Urban Truck Route - Funds received from MDOT for resurfacing a portion of the old US-31 truck route along Main Street from Fifteenth to Thirteenth, along Thirteenth from Main to Vine, and along Vine from Thirteenth to Tenth Street. Neighborhood meeting held May 5. Project was completed in July using ARRA funds from the Rieth-Riley development agreement and Major Street funds. This finishes a complete upgrade to the truck route from US-31 south to Filer Charter Township. As part of the Development Agreement with American Materials Rieth-Riley contributed \$185,000 to this project. **SG#2**
8. HVAC Design Services Agreement for the Ramsdell Theatre awarded to Fishbeck Thompson Carr and Huber in the amount of \$29,775. Study presented to Council in February. **SG#2**
9. In late 2009 an 1881 lumber mill chloride well was discovered on First Street, near Cherry. Well was previously capped in 1947. Worked with MDEQ to cap the well at a depth of 850 feet. All costs were paid for from the State of Michigan Orphaned Well Fund. **SG#5**
10. Upgrades to First Street Launch Ramps at a cost of \$9,000. Four out of eight ramps now barrier free. **SG#3**

11. Riverbank Sewer Project has been designed. Once easements are obtained, we will submit for MDNRE and USACOE permits. Construction will follow the permitting process. **SG#2**



Before & After Jones Street Project on Lake Street

GOVERNANCE

1. 2010 - 2011 Fiscal Year Budget and Capital Improvement Plan was approved. Administration met with the Personnel Committee and held mandatory employee meetings on budget recommendations prior to public distribution on March 12. Public hearing held April 20, work sessions held March 30, April 6, April 12, April 27, and May 4. Document adopted May 11, 2010 and includes a \$5,268,657 General Fund Budget. Millage was set at 17.2957 mills for the General Fund and 1.15 mills for the Refuse Fund. There was a 4% rate adjustment to water and sewer; charges established at \$2.72 and \$5.44 per 1,000 gallons respectively.
2. Approved budget amendment 2010-01 for fiscal year end in June. Required by law to ensure actual expenditures do not exceed budgeted amounts.
3. Approved Main Street Downtown Development Authority Budget for 2010-2011 and the amended 2009-2010 Budget. This was the first year Council approved the MSDDA budget.
4. David Wilson, CPA in second year of agreement to prepare annual audit. June 30, 2010 audit was presented to City Council on November 3, 2010. The audit shows a General Fund Balance of \$919,939; an increase of \$66,162.
5. There was no further Headlee Rollback on 2010 maximum authorized operating millage rate for FY 2010-11. Council approved 17.2957 operating mills for 2010, not levying the additional mills allowed by law.
6. Conducted special election on May 4, 2010 to fill vacant Second District Seat. Kathy Fenstermacher, Jo Hall and Ed Cote were on the ballot. Ed Cote was elected.
7. Four Council seats were up for election in November. Candidates on the ballot were: First District Colleen Kenny, Third District Robert Hornkohl and Mary Murton, Fifth District Hank Yonkman and Catherine Zaring, and Seventh District Alan Marshall. At the Organizational Meeting in November, the City

Clerk sworn in Kenny, Hornkohl, Zaring and Marshall. Council elected Richard Mack as Mayor and Colleen Kenny as Mayor Pro-Tem.

8. Continued the Strategic Plan process. Council and Department Directors met in a Community Forum on February 11 to solicit input on the Council's vision to "be the community of choice on the Northwest Michigan Coastline." Council and Staff met February 16 and again on February 23 to review the information compiled from the Community Forum. The updated Strategic Plan was presented to Council in the spring of 2010. Strategic Plan reviews and updates will continue.
9. Mayor Haydon, Councilmember Hornkohl, Councilmember Mack, and the City Manager Mitch Deisch participated in the April MML Capital Conference in Lansing.
10. On March 2, 2010 Council approved an Interlocal Government Sewer and Wastewater Treatment Plant Cooperative Agreement with Filer Charter Township. These discussions began in 1994. At this time Filer Charter Township is working with Abonmarche on the sewer collection plan. SG#2 & #5
11. Operational Services Assessment Committee / Citizens Research Council Report presented to City Council on October 12, 2010.
12. Councilmembers Richard Mack and Bob Hornkohl, and City Manager Mitch Deisch participated in the MML Annual Conference in September. Manistee participated in the MML Scholarship Silent Auction with a walking stick prepared by Ken Jilbert. Richard Mack was the City's voting delegate; with Bob Hornkohl the alternate.
13. Conducted Mayors Exchange Program with the City of Portland in June. This is an annual opportunity to learn and network with other Michigan municipalities. SG#4
14. Board and Commission bylaws are reviewed annually by respective groups, and if amended, forwarded to Council for review and approval.

15. Three elections were held in 2010: School/Special election in May, August Primary and the General Election in November.
16. Following four years of Council discussions, the Alliance for Economic Success office was solicited to assist City in the preparation of a Refuse RFP. Only one proposal was received from Allied Waste. A new five year contract was negotiated, maintaining the current program. The Refuse millage was reduced by .35 mills and the General Fund millage was increased by .35 mills. This millage shift was done to eliminate the Refuse millage subsidizing the General Fund. There was no net increase in overall millage rates. Agreement maintains current system of collection, billing, and revenue generation.
17. City Manager Mitch Deisch served on the Manistee County Recycling Committee to discuss various options to improve recycling opportunities in Manistee County. The Committee made a presentation to Council in October and Council chose to not join the County program at this time as the City already provides this service at a lower cost. SG#5
18. Achieved an agreement with the Manistee Intermediate School District on utilizing one of the Maple Street Bridge electrical conduits under the Manistee River for fiber optic connection to the DPW. This gives the City use of fiber to connect City Hall and City Garage and back to the ISD. SG#5
19. City Manager Mitch Deisch elected to a three year term on the Michigan Local Government Management Association Board of Directors.
20. Drafted maintenance / service agreement with the Downtown Development Authority. This agreement provided for a more equitable distribution of City and DDA funds to maintain the downtown. City and DDA will continue to work closely together. SG#5
21. With assistance from the City the Spirit of the Woods Garden Club dedicated the Blue Star Memorial Highway on May 15, 2010 at the Veterans Memorial.

22. City Manager Mitch Deisch and Councilmember Bob Hornkohl attended the MML Region VI meeting in Rogers City on June 4.
23. Youth observer continued to serve on the Harbor Commission.
SG#1
24. Department of Public Works contracted by Onekama Village and Township to clean their beaches in early June. **SG#5**
25. Participated in annual Fire Prevention Festival held in October. Worked with other fire departments to provide fire safety education for children. **SG#5**
26. Participated and assisted in various annual community festivals and events.
27. Council participated in annual bus tour of ongoing projects including Fifth Avenue Beach House, Category A Grant-Glocheski, Arthur Street Launch Ramp, Jones Street, Small Urban-Truck Route, Municipal Marina, Riverbank Sewer, Maple Street Bridge and Twelfth Street cul-de-sac on July 13.
28. Council and Finance Department successfully issued DWRF & SRF Capital Improvement 20 Year General Obligation Bonds with an extremely favorable interest rate of 4.29% for the Jones Street and Cedar Street sewer separation, First Street reconstruction, riverbank sewer and street projects.
29. National Association of the Physically Handicapped held their Michigan Chapter annual conference in Manistee. City Manager Mitch Deisch was one of the keynote speakers and delivered a presentation to the group on barrier free opportunities in Manistee. Representatives of the group participated in the GLTF ribbon cutting for the new fishing platform at Arthur Street Boat Launch facility. **SG#5**
30. Continued to work with MDNR to protect nesting sites of endangered Piping Plovers north of Fifth Avenue Beach. This was the third year that the Piping Plovers selected this site.
SG#5

31. The Non-Motorized Transportation Committee sponsored the second annual Healthy Active Manistee Week (HAM It Up) the third week of May. The City was awarded their seventh Promoting Active Communities award.
32. Lease extension with USACOE to allow annual fireworks display on the south breakwater for 8/1/09 to 7/31/14. **SG#5**
33. Fire Department assisted Morton Salt with coal pile fire monitoring. All hands training conducted in October with a rescue scenario in the coal bunkers. One of the highlights of this training was evaluating a new piece of equipment called a beam clamp, used for an anchor point. Training included ropes, knots, lockout/tagout and atmosphere testing. **SG#5**



(Rescue Drill - Morton's Coal Bunker)

34. Intergovernmental cooperation with Road Commission / MDOT on equipment, crack sealing, street sweeping. **SG#5**

35. Manistee awarded Tree City designation in 2010. City has been a recipient for more than twenty years.
36. Michigan Rural Water presented the City with a first place award (out of 109 entrants) in their Annual Water Taste Off contest.
37. Continued practice of providing coordinates for five tribal fish net locations at First Street launch ramp. SG#3
38. In April City Manager Mitch Deisch participated in his second International Rotary Humanitarian Service Project in the Dominican Republic, barrio of El Penon.
39. Continued to work with the Manistee County Historical Museum on the application to acquire the North Pier Lighthouse. The City would assume ownership; the Museum would assume financial maintenance responsibilities. SG#3
40. Continued to provide City Hall tours for various area classrooms.
41. Continued public tours of the fire station.
42. Fire Prevention visits were made to Madison, Jefferson, Kennedy, Manistee Middle School Sixth grade, Manistee Catholic Central and Trinity Lutheran Schools.
43. A Committee consisting of Heather Pefley, Denise Blakeslee, Mary Bachman, Kathie Boyle, Mark Niesen and Cindy Lokovich selected the Manistee County Holiday Hope Team as recipient of items donated to the Mitten Tree hosted at City Hall. The tree quickly filled with mittens, hats, socks, scarves and other winter accessories.
44. Following a presentation in September by Bob Adams, City took action to request the State's consideration of acknowledging Manistee as the burial site of Father Pere Marquette. Administration is following up with the State of Michigan to determine how to move forward.

45. Congratulations to the Department of Public Works; nominated for the 2010 Manistee Action Award for Community Service by the Manistee Area Chamber of Commerce. Awards were announced at the November Annual Chamber Dinner.
46. Manistee hosted first county-wide assessors meeting in July. Attended by 12 out of 15 units.
47. Manistee Fire Department participated in a pump test for Engine 652 as coordinated by the Manistee County Fire Fighters Association and located at the Manistee County Road Commission facility.
48. On November 30, 2010 the Public Safety White Paper Study was presented to City Council. Study was prepared by Finance Director Ed Bradford, Acting Fire Chief Timm Smith, Police Chief David Bachman and City Manager Mitch Deisch.
49. Business Registrations:
Elaine's Framing, 333 River Street
La Familia, 318 River Street
CareLinc Medical Equipment, 84 Division Street
Peacefield, 81 Division Street
Cartwrights General Store, 378 River Street
Glik's, 394 River Street
River Street Stockyard & Spirits, 401 River Street
The Bookstore, 391 River Street
Precision Appliance Service, 1000 High Street
Love Inc., 453 River Street
Treasured Threads, 283 River Street
Golden Tress, 300 River Street
PhotoGenX, 133 Hancock Street
Blue Waters Café, 155 Eighth Street
Bloomers Flower Shop, 290 ½ First Street
Ryan Shively FFL, 265 First Avenue
50. Parcel Splits / Combinations:
Gary Niesen, 294 Tenth Street
Eric Gerstner, 50 Filer Street / 62 Filer Street
Harbor Village, vacant property
Linden Court Development, 91 Arthur Street

51. Banner Applications:

Lakeside Club - Tour of Homes
Bob Guenthardt - Tight Lines for Troops Fishing Tournament
Manistee World of Arts & Crafts - Art Show
Chamber of Commerce - Forest Festival
Manistee Main Street DDA - Sidewalk Sales
Manistee Main Street DDA - Port City Street Fair
United Way - 2010 Campaign
West Shore Healthcare Foundation - Paint the Town Pink
Manistee Main Street DDA - Sleighbell Weekend
FiveCAP - Toys for Tots

52. Policies: CP-10 Council Guidelines as amended

53. Ordinance Amendments:

10-08	Authorizing 2010 Water & Sewer Revenue Bonds
Z10-01	Changes Duplex from a Use by Right to a Special Use in R-2, R-3 & W-F Districts.
Z10-02	Allows Bed & Breakfast as a Special Use in C-2 District
Z10-03	Provides language for condominiums
Z10-04	Adds Medium Site Plan Review Standards
Z10-05	Changes Place of Public Assembly Small to a Special Use & Deletes Industrial Uses in Article 12 W-F District (tabled)
Z10-06	Adds new Zoning District C-G Golf Course District
Z10-07	Amendments to Article 21 Signs

54. Resolutions:

10-01	NOI for Issuance of Water & Sewer Revenue Bonds
10-02	NOI for Issuance of Capital Improvement Bonds
10-03	MDOT Category A Grant Contract
10-04	MDOT Category F Grant Contract
10-05	Land & Water Fund Grant Application
10-06	Support - Asian Carp Protection
10-07	Support - High Speed Internet for Manistee County
10-08	APW Thanks & Appreciation
10-09	Adopt 2010-2011 Budget & CIP
10-10	Authorize 2010 Capital Improvement Bonds

- 10-11 Tentative Construction Contract for Water System Improvements
- 10-12 Tentative Construction Contract for Wastewater System Improvements
- 10-13 MERS Define Day of Work/Hours per Month
- 10-14 Liquor License Transfer for Topo's
- 10-15 Liquor License Transfer for Goodman & Grant
- 10-16 Recognize Non-Profit for Raffle License
- 10-17 GLFT Tribute & Appreciation
- 10-18 MERS Define Day of Work/Hrs per Month Non-Union
- 10-19 Medical Marihuana Moratorium
- 10-20 Liquor License Transfer for MIRNICK
- 10-21 Brownfield Plan 334, 336 & 338 River Street
- 10-22 2010 Downtown Development Refunding Bonds

55. Proclamations:

Youth Week & Excellence in Education
Parkinson's Awareness Month
Parliamentary Law Month
Paint the Town Pink



Arthur Street Boat Launch Project - Barrier Free Fishing Pier

COMMUNITY DEVELOPMENT

1. On June 8, 2010 Council took action to sell 34.5 acres of city-owned property located in Manistee Township, immediately south of Renaissance Park, to Fireglow Wood Pellets LLC, now Manistee Biomass Energy Co. for \$172,300. The company made a presentation to Council on August 17 on their progress and proposed site plan. Received a 60 day extension on the option to purchase in November. **SG#1**
2. An outdoor foot shower was requested for the Fifth Avenue Beach House. Citizen Tom Quinn donated funds for this purchase.
3. City Departments assisted film crews for various movies shot on location in Manistee. In August City Hall was transformed into a Gestapo headquarters for scenes in the movie "Return to the Hiding Place" for 10 West Studios. **SG#1**



Film Shoot at City Hall - Return to the Hiding Place

4. Worked with the MSDDA on the acquisition of the Vogue Theater. Building was owned by Huntington Bank. DDA secured a \$20,000 grant to perform a structural and market analysis. MSDDA offered \$65,000 to purchase and requested City's assistance on local tax obligations. Purchase has occurred. SG#1
5. Approved Brownfield Plan for 334, 336 & 338 River Street. SG#1
6. The City continues to be successful in drafting and receiving grants. 2010 Grant Applications:

Energy audits at the DPW, Fire Station and Ramsdell - received
Land & Water Cons-First Street Beach House \$100,000 - denied
Energy Efficiency Grant \$40,000 - pending
Waterways Grant-Ninth Street Launch \$143,000 - pending

Local Revenue Sharing Board: 2010 Cycle I applied for Fire Department Mobile Data Terminals \$12,000 (approved) and Police Department Body Armor \$5,600 (approved). 2010 Cycle II applied for Fire Department Turnout Gear Extractor \$13,200 (approved), Police Department Patrol Car Radar Units \$13,000 (approved) and General Public Safety Swim Area Buoys \$5,000 (approved). The City has received approximately \$506,000 from the LRSB.

The Fire Department MDT's are the first in the County for fire service. Cooperative effort between the City and County Dispatch to work on technology issues. SG#5

OPERATIONS

1. Operational Service Assessment Committee completed a city-wide operational service assessment. Terminated agreement with Matrix in January and contracted with the Michigan Citizens Research Council to complete the report. Final report presented to Council on October 12. Recommendations were used in drafting the 2010-2011 budget and will be used in future decision-making sessions. SG#4
2. Negotiated and ratified four union contracts (USW, IAFF, POAM and COAM) in 2010.
3. DPW Reorganization added two lead persons; one for the WWTP and one for the Water Department.
4. City Sustainable Tree Harvest - Michitree bid out logging rights which came in higher than expected at \$50,000. An aesthetic buffer zone was maintained and sustainable logging practices were used.
5. The Board of Review met in March, July and December hearing valuation, poverty exemption, principal residency, mutual mistakes of fact and conditional rescission appeals.
6. Purchased plow for the Polaris to assist with clearing snow around City Hall.
7. Conducted annual spring trash haul in 10 days. Approximately 721 yards of refuse were collected.
8. Completed annual stump removal program, 50 stumps were removed by a private contractor. City assisted with cleanup and black dirt.
9. Completed ninth year of beach sampling program. City responsible for Man-Made Lake samples. No beach exceeded human body contact limits in 2010. SG#3
10. City Police Department participated in first annual National Night Out, an event to feature information on drug awareness,

violence, education and community outreach programs in the Manistee County area.

11. United Way Campaign, City employees contributed more than \$3,600 toward the 2010 Manistee County Campaign. Sergeant Schmeling ran the program for the City.
12. Fire Department completed inspection of Century Terrace and Harborview senior housing facilities; incorporated into annual HUD inspection. SG#5
13. Continued quarterly financial and investment updates to City Council. SG#4
14. Continued beach grass planting in areas with beach erosion and blowing sand to reduce maintenance; in accordance with beach conceptual plan.
15. Renewed landscaping agreement with Jason Thompson for the Riverwalk and downtown.
16. Made upgrades to the First Street Boat Launch auto-attendant by removing the old guard shack and placing additional signage and painting in the area. SG#3
17. Went out for bids for a pump test of Well 7.
18. Upgraded flooring at the Fifth Avenue Beach House from vinyl composite tile to an epoxy covering. SG#3
19. Added a generator to the Fire Station with a 50% grant from the Local Revenue Sharing Board; remaining funds came from the Capital Improvement Fund.
20. With the retirement of Fire Chief Sid Scrimger in May, successfully negotiated a Letter of Understanding with Fire Captain Timm Smith to undertake Acting Fire Chief responsibilities as of June 1.
21. Two year extension to the Engineer of Record agreement granted.

22. Continued ongoing effort to make our beaches safe and inviting by placing additional signage and colored flags for swimming conditions. **SG#3**



Beach Safety Flags / Signs

23. Approximately 300 yards of solids were removed from the drying beds at the Wastewater Treatment Plant in July. This had not been done for more than ten years. Solids were taken to Allied Waste Landfill.
24. Maple Street Bridge biannual bridge inspection completed in October by Wade-Trim.
25. Signed an agreement with Top Line Electric LLC as the new Electrical Service Provider for the City of Manistee.
26. Signed an agreement with Personal Plumbing as the new Plumbing Service Provider for the City of Manistee.
27. Sergeant Tom Bruce attended succession training with costs covered by the International Association of Police Chiefs.

28. Chief Bachman and Sergeant Schmeling participated and successfully completed incident command training, HAZMAT training and Fire Fighter I & II certification.
29. Fire Department worked diligently to upgrade and supply Rescue 5 to undertake BLST duties. Negotiated and contracted with AccuMed for billing services. Upgraded agency license with the State of Michigan for Rescue 5 to ground transport; Truck #654 continues as non-transport basic. Changed EMS reporting to web-based portal to begin compliance with EMSIS requirement. SG#4
30. Initiated new program using CDM Mobile Shredding Service for records management. Reasonable cost and reduces staff time.
31. Installed new traffic light box at River and Maple Street.
32. Approximately 1.2 million gallons of digested sludge was hauled and land applied this year by Synagro.
33. Worked with Rieth-Riley to install a tank and tanker odor capture system at their liquid asphalt plant in an effort to minimize neighborhood complaints.
34. Continue to address invasive plant species like Phragmites Grass and Garlic Mustard.
35. Installed fog horn activation sign at the request of the Harbor Commission.
36. Hired Tax Management Associates to perform a personal property tax audit on Manistee gas wells.
37. Finance Director Ed Bradford and City Clerk Michelle Wright received accreditation as Certified Professional Treasurers.
38. Department Director 360 Assessments using internally designed forms for City Manager and DPW Director in 2010.

39. Purchased a 40' Aerial Bucket Truck with dump box and chassis for \$91,000.
40. Building Inspector Mark Niesen completed training and testing to be certified by the EPA in lead safety, renovation, repair and painting.
41. Technology Updates: Fiber optics run for City Hall / DPW communications. Working on wireless communications for Ramsdell, WWTP, Fire Station and Marina. Adopted a resolution supporting an application for ARRA; high speed internet capacity to Manistee County. Implemented check scanning system and automatic deposits through PNC Bank. Completed server maintenance. SG#4
42. Continued work on GIS updates and mapping.
43. Officer Lindsay Hallead was selected by the Department of Homeland Security to teach "Introduction to Anti-Terrorism for Police Officer." She is teaching at a national level a few times a year.
44. Both high rate sludge digesters were shut down, cleaned and rehabbed this year during the spring and fall sludge haul.
45. WWTP achieved 40% reduction in use of Ferric Chloride through the biological phosphorus removal system this year.
46. Repaired structural damage to two of the 100,000 gallon aeration basins.
47. Conducted annual aerial and ground ladder testing. All ladders passed inspection.
48. Fire Department set annual run total record. As of the first of December runs totaled 1,000 responses for 2010.
49. With the assistance of Abonmarche, crews conducted smoke tests of all sanitary sewers in the City during November and December. This survey will assist the City in locating breaks and defects in the City sewer system. SG#2

50. Manistee News Advocate's Best of People's Choice Awards:
Best Attorney - George Saylor of GWSH
Best Politician - Mayor Ilona Haydon
Best Law Enforcement Officer - Police Chief Dave Bachman
Best Firefighter - Acting Chief Timm Smith
51. Executive Secretary Cindy Lokovich achieved the Certified Administrative Professional (CAP) rating through the International Association of Administrative Professionals Institute for Certification. The CAP is the top rating for administrative professionals.
52. City Manager Mitch Deisch maintained ICMA Credential Manager status. Credentialing status requires more than 40 hours of annual training in specific areas. A report on this training is required to be filed with the ICMA. This is a goal previously set by both the Manager and City Council.
53. Retirements: Utilities Director Ed Cote retired February 8, 2010 after more than 38 years with the City. Fire Chief Sid Scrimger retired May 31, 2010 with 15 years of service. Firefighter Abe Schneider resigned July 11, 2010. Thank you for your years of service!
54. New Hires: Firefighter John Peddie joined the City of Manistee team on August 16, 2010. Nita Guenthardt filled the part-time Confidential Secretary position in the Police Department beginning September 27, 2010. Mark Hanson began work on October 28, 2010 as the part-time City Hall caretaker. Firefighter Brent Haskins will begin work on December 20, 2010. Welcome John, Nita, Mark and Brent!



Truck Route Reconstruction Project

DIRECTORY OF OFFICIALS - 2011

Mayor Richard Mack
Mayor Pro-Tem Colleen Kenny
Councilmember Ed Cote
Councilmember Robert Hornkohl
Councilmember Ilona Haydon
Councilmember Catherine Zaring
Councilmember Alan Marshall

City Manager Mitchell D. Deisch

DIRECTORY OF OFFICIALS - 2010

Mayor Ilona Haydon
Mayor Pro-Tem Colleen Kenny
Councilmember Ed Cote
Councilmember Robert Hornkohl
Councilmember Hank Yonkman
Councilmember Richard Mack
Councilmember Alan Marshall

City Manager Mitchell D. Deisch